

Governmental Consulting Contract between
The City of Quincy and SCG Governmental Affairs

THIS AGREEMENT is made by and between the City of Quincy, herein referred as the City, and SCG Governmental Affairs, herein referred to as the Consultant. Parties, for good and valuable consideration, agree as follows:

1. Scope of Services

The Consultant will provide the following services for the City as requested by the City Manager or designee:

- Lobby in support of state funding for priority local projects, as identified by the City;
- Identify state legislation, legislative proposal, or state regulatory changes that may impact the City;
- Work with City staff to develop positions, talking points, etc., on relevant legislation, as appropriate, and provide assistance to City staff in arranging lobbying visits to Tallahassee, as needed;
- Draft legislation and amendments, as necessary;
- Lobby for the City's position on legislation and regulatory matters of interest, including:
 - a. Direct contact and communication with state legislators and staff on behalf of the City;
 - b. Direct contact and communication with state agencies on behalf of the City;
 - c. Direct contact and communication with other cities, counties and special districts on behalf of the City;
 - d. Direct contact and communications with association and other special interest groups, as necessary;
 - e. Drafting letters and talking points on legislation, as needed;
 - f. Testifying on behalf of the City at legislative committee meetings, as necessary;
 - g. Maintaining close working relationships with the City staff and with members of the Gadsden County legislative delegation and their staffs;
 - h. Providing written reports to City staff and Commissioners, on key issues and legislative activity during the Session, as needed; and,
 - i. Providing briefings, in person and periodically as requested, to City staff and Commissioners on key issues or legislative committee or Session status.
- Working with City staff on the submission of grants to state agencies;

2. Fees, Costs and Terms of the Contract

The fee for providing the services listed above shall be \$1,650.00 per month, plus reimbursement for travel expenses, which are subject to approval in advance by the City Manager or designee. Any travel expenses will be billed at the same rates or per diems

allowable to City employees. Minimal out-of-pocket expenses, such as lobbyist registration fees, shall be invoiced on a monthly basis. Consultant will not charge the City for phone or facsimile services, or for travel to Quincy for meetings with staff or commissioners. The initial period of this contract shall begin December 1, 2017 and will end September 30, 2018.

3. Other Terms and Conditions

- a. This contract shall automatically renew every year for twelve additional months, unless either party provides written notice at least 30 days prior to the annual ending date of the party's intention to not renew.
- b. This contract may be terminated at any time by either party by providing a thirty day written notice of termination.
- c. It is understood that the construction, interpretation, and the performance of this contract shall be governed by the laws of the state of Florida.
- d. It is understood that this contract shall constitute the entire agreement between the City and the Consultant with respect to the matters discussed herein and shall not be altered, amended, or revised except in writing signed by an authorized representative of the City and SCG Governmental Affairs.

The signatures below indicate each signatory's acceptance of all the terms and conditions of this contract regarding the engagement of SCG Governmental Affairs as a governmental consultant.

SCG Governmental Affairs

City of Quincy

M. Lane Stephens

Date

City Manager

Date